

MINUTES OF CABINET

26 JUNE 2023

PRESENT:

Councillors Poole (Chair), Daly, Picker, Ms Robbins, Ms Watson-Merret and Willis.

Councillors Mistry and Roodhouse were also in attendance.

7. MINUTES

The minutes of the meeting held on 5 June 2023 were approved and signed by the Chair.

8. APOLOGIES FOR ABSENCE

An apology for absence from the meeting was received from Councillor Moran.

9. DECLARATIONS OF INTERESTS

There were no declarations of interest.

10. QUESTION TIME

There were no questions.

Growth and Investment Portfolio

11. SUBMISSION OF COMMUNITY INFRASTRUCTURE LEVY (CIL) CHARGING SCHEDULE FOR EXAMINATION

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 5) concerning the submission of the Community Infrastructure Charging levy for examination.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT –

- (1) the draft Community Infrastructure Levy (CIL) charging schedule be submitted for independent examination; and
- (2) delegated authority be given to the Chief Officer for Growth and Investment to make minor grammatical and presentational amendments as necessary to the CIL charging schedule prior to its submission for examination.

12. CREATION OF A CIL AND LOCAL PLAN MONITORING OFFICER POST

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 6) concerning the creation of a CIL and Local Plan Monitoring Officer post.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT –

- (1) approval be given for the creation of a new permanent post of CIL and Local Plan Monitoring Officer on the establishment;
- (2) a supplementary budget of £17,790 (6 months) be established in 2023/24 to be funded from the budget stability reserve to fund the role whilst CIL income balances are being established;
- (3) approval be granted to establish a temporary budget of £35,580 in 2024/25 and £17,790 (6 months) in the 2025/26 financial year within the MTFP to fund the officer whilst CIL income balances are being established; and
- (4) following the receipt of sufficient CIL income, approval be given to fund the post from CIL admin income generated each year.

13. UK SHARED PROSPERITY FUND (UKSPF) – YEAR 2 SPEND

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 7) concerning the proposed allocation of Year 2 UKSPF spend together with the creation of a UKSPF Local Partnership Group.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT –

- (1) the allocation of UKSPF for 2023/2024 (year 2) as set out in the report be approved;
- (2) delegated authority be given to the Chief Officer for Finance and Performance in consultation with the Chief Officer for Growth and Investment to make any other minor changes to spend to ensure all money is spend by the end of the financial year 2023/2024;
- (3) the formation of a UKSPF Local Partnership group as set out in the report be approved and delegated authority be given to the Chief Officer for Growth and Investment to agree the composition for this group in consultation with all Group Leaders and the Portfolio Holder; and
- (4) delegated authority be given to the UKSPF Local Partnership Group to review grant applications and make recommendations to the Council.

Note: this decision is not subject to call-in.

14. SPORTS FACILITY IMPROVEMENTS

Cabinet considered the report of the Chief Officer – Leisure and Wellbeing (Part 1 – agenda item 8) concerning a capital budget request for the utilisation of Section 106 funding for identified projects at Alwyn Road Recreation Ground and Rugby Athletics Track.

RESOLVED THAT –

- (1) a capital budget of £16,700 be added to the 2022/23 programme for the Rugby Athletics track, to be funded via specific section 106 funding received; and
- (2) IT BE RECOMMENDED TO COUNCIL that a capital budget of £434,700 be added to the 2022/23 programme for the Alwyn Road Recreation Ground pavilion and sports pitches, to be funded via specific section 106 funding and partnership funding committed.

Note: this decision is not subject to call-in.

Finance, Performance, Legal and Governance Portfolio

15. FINANCE AND PERFORMANCE MONITORING 2022/23 – YEAR-END

Cabinet considered the report of the Chief Officer – Finance and Performance (Part 1 – agenda item 9) concerning the 2022/23 Year-End financial and performance position for the Council together with proposed 2022/23 budget carry forward requests and other adjustments for approval as required by Financial Standing Orders.

RESOLVED THAT –

- (1) the Council's anticipated financial position for 2022/23 in Sections 1 to 6 and Appendices 1 and 2 be noted;
- (2) carry forward Requests of £0.90m from 2022/23 to 2023/24 for Growth and Investment and Leisure and Wellbeing as detailed in paragraph 3.2 and Appendix 3 be approved;
- (3) General Fund movement in reserves as detailed in paragraph 3.3 and Appendices 1 and 4 be approved;
- (4) reserves forecast included in paragraph 3.3 and Appendix 4 be noted;
- (5) HRA Movement in Reserves as detailed in paragraph 4.2 and Appendix 2 be approved;
- (6) capital project reprofiling detailed at paragraph 5.3 and Appendix 3 be noted and the budget added to the 2023/24 programme:
 - a. General Fund - £5.566m
 - b. HRA - £38.106m;

- (7) performance summary & performance data included in Section 7 and Appendix 6 be considered and noted; and
- (8) IT BE RECOMMENDED TO COUNCIL THAT -
- (a) carry forwards requests of £0.078m from 2022/23 to 2023/24 for Corporate Items as detailed in paragraphs 3.2 and Appendix 3 be approved;
- (b) General Fund transfer of business rates surplus (£1.783m) to the Business Rates Equalisation Reserve as detailed in paragraph 6.2 be approved; and
- (c) the creation of a Business Support Grants Reserve as detailed in paragraph 3.3 be approved.

Communities, Homes, Digital and Communications Portfolio

16. LOW CARBON SKILLS FUND PROPOSALS

Cabinet considered the report of the Chief Officer – Communities and Homes (Part 1 – agenda item 10) concerning use of potential grant funding from Phase 4 of the Public Sector Low Carbon Skills Fund to prepare a heat decarbonisation plan for the Town Hall, Works Services Unit and Rugby Art Gallery and Museum.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT, in anticipation that the Council's bid to the Phase 4 Public Sector Low Carbon Skills Fund the Midlands is successful,

- (1) delegated authority be given to the Chief Officer of Communities and Homes, in consultation with the Chief Officer of Legal and Governance to accept the grant, of £50,000, subject to satisfactory terms and conditions, to access external expertise and support in order to prepare a heat decarbonisation plan for three Rugby Borough Council buildings: The Town Hall; Works Services Unit; and Rugby Art Gallery, Library and Museum;
- (2) a supplementary budget of £50,000 be established for the progress of the project, to be funded wholly by the grant allocation; and
- (3) regular updates on the progress of any resulting programme of works, including risks, be provided to the Climate Emergency Working Group.

Change and Transformation Portfolio

17. DELIVERY OF THE CORPORATE STRATEGY

Cabinet considered the report of the Chief Executive (Part 1 – agenda item 11) concerning a summary of performance and delivery against the Council's Corporate Strategy for 2022/23.

RESOLVED THAT – the performance and achievements in the delivery of the Corporate Strategy during 2022/23 be noted.

Items considered en bloc

18. COUNCIILLORS' ALLOWANCES 2022/23

Cabinet considered the report of the Chief Officer – Finance and Performance (Part 1 – agenda item 12) concerning details of allowances paid to each councillor for the 2022/23 financial year.

RESOLVED THAT – the allowances claimed by Councillors for 2022/23, as detailed at Appendix 1 to the report, be noted.

19. TREASURY MANAGEMENT 2022/23 – ANNUAL REPORT

Cabinet considered the report of the Chief Officer – Finance and Performance (Part 1 – agenda item 13) concerning the Council's treasury management activities for 2022/23.

RESOLVED THAT –

(1) the Treasury Management report for 2022/23 be noted; and

(2) the actual treasury management indicators, as at Appendix A to the report, be noted.

CHAIR