

## Rugby Local Strategic Partnership (Minutes)

**20 September 2018**

Attendees:	Cllr Emma Crane (Chair)	Rugby Borough Council
	Cllr Alan Webb (AW)	WCC
	Rich Warren (RW)	Growth Hub
	Adam Norburn (AN)	RBC
	Michelle Dickson (MD)	RBC
	Phyllis Collins (PC)	WCC
	Paul Tolley (PT)	WCAVA
	Nicola Temperley (NT)	NHS
	Sue Stephenson (SS) Minutes	RBC

		<b>Action</b>
<b>1.</b>	<b>Introductions and Welcome</b>	
<b>2.</b>	<b>Apologies</b>  Charles Barlow, Rachel Robinson, Jo Thomas, Harriet Turner (Cemex)	
<b>3.</b>	<b>Approval of minutes from the last meeting and matters arising</b>  The minutes of the last meeting were approved.	
<b>4.</b>	<b>Update from Cemex – Harriet Turner</b>  Harriet was unable to attend today’s meeting. To invite her to the January meeting.	<b>SS</b>
<b>5.</b>	<b>Update on GP Surgeries Brownsover/Houlton</b>  <b>Brownsover Community Centre</b> – Cabinet approved Brownsover Community Association to take over the community provision. Julia Garrigan to contact/liaise with the association.  Completion was expected mid-December, however, after consultation with the developer this is likely to be revised. AW mentioned that NHS England envisaged completion Jan/Feb 2019.  MD advised that site visits are by appointment only as it is an active construction site.  All on course at present.	

	<p>Cllr Emma Crane voiced thanks for all those involved.</p> <p><b>Houlton GP Surgery</b> – NHS to set up a meeting with the Houlton developer regarding temporary space. Also, need an update from the developer. PT to ask Alison Orr for a written report/update to be circulated to LSP.</p> <p>RW to speak to Jo Thomas for an update.</p> <p><b>Brownsover GP Surgery</b> – the information on the recent press release indicated slippage on development timings but NHS have some contingencies in place for the new provider. The construction team will keep abreast of what is happening.</p> <p>Keen to engage with the local community: -</p> <ul style="list-style-type: none"> <li>- letters are due to be sent to patients</li> <li>- patient events are due to take place</li> </ul> <p>Aspire Health practice will run the surgery.</p> <p>Current patients are being signposted. Albert Street patients will migrate to a Rugby town centre practice – but they do have a choice within the permitted boundary.</p> <p>Other patients will automatically migrate to the new practice unless they opt out.</p> <p>Clear/concise information will be sent out to patients.</p>	<p><b>PT</b></p> <p><b>RW</b></p>
<p><b>6.</b></p>	<p><b>Update from Co-ordinating Group – Paul Tolley</b></p> <p>Discussed at last LSP meeting how we align with the Health &amp; Wellbeing partnership (H &amp; W) going forward, regarding clarity of any overlap. Rachel Robinson/Nicola Temperley will be representatives on both groups.</p> <p>Need to ensure LSP have a broader remit so as not to mirror H &amp; W agenda.</p> <p>EC highlighted the need to update the LSP Action Plan and set a deadline for a refresh.</p> <p>AN suggests that Rugby Partnership should be a sub-group. Suggests a quarterly standing item on LSP should be ‘update from Rugby Partnership Group’.</p> <p>The next LSP meeting on 22 November should be dedicated to going through the existing Strategy/Action Plan. With a view to getting a revised version by January 2019. All agreed.</p> <p>PT to forward existing version to SS for circulation.</p>	<p><b>SS</b></p> <p><b>PT/SS</b></p>

	Suggested the group look at thematics as strategic priorities ahead of the November meeting.	<b>ALL</b>
<b>7.</b>	<p><b>Any Other Business</b></p> <p><b><u>Cllr Emma Crane</u></b> Update on Joint Strategic Needs Assessment (JSNA) – had a meeting on 14 June and discussed main points. There will be a number of events taking place to engage the community and asking for their views. A detailed JSNA Action Plan will be finalised based on recommendations. The scheme will then be rolled out.</p> <p><b><u>Rich Warren</u></b> <b>Health and wellbeing</b> - attended a Workshop in Benn Hall - discussed preventative shift from a health and wellbeing perspective – and the need for businesses to focus on the health and wellbeing of employees. The idea is that a happier workplace is more productive and there is likely to be less absenteeism.</p> <p>2019 is to be the ‘year of wellbeing’ – in conjunction with the West Midlands Combined Authorities ‘Thrive Programme’.</p> <p>Looking at putting on an event aimed at business owners – to highlight the importance of the health and wellbeing of staff for greater future productivity. Event to be titled ‘Fit for Business’</p> <p>RBC, Growth Hub, Public Health and Cemex are working on the logistics of this event.</p> <p>This business event will include: -</p> <ul style="list-style-type: none"> <li>- presentations around explaining the importance of the mental and physical health of employees – mindfulness/diet</li> <li>- Public Health to do free health checks</li> <li>- Organisations who can offer services</li> <li>- Gives an opportunity for some businesses to showcase</li> </ul> <p>If anyone has any ideas of any organisation or business who they think would like to exhibit, then send suggestions to RW.</p> <p>EC suggested contacting Michael Beirne regarding the ‘Park Run’ organisers – who may be interested.</p> <p><b>GE</b> – some people will be displaced. GE are employing an external company for the people affected, to help with gaining positions elsewhere. GE to hold a ‘careers event’.</p> <p><b><u>Phyllis Collins</u></b> Spoke to Pat Tate regarding the sufficiency of secondary school places.</p>	<p><b>ALL</b></p> <p><b>RW</b></p>

	<p>Pat suggested that John Edwards be invited to a future LSP meeting to discuss the sufficiency plans in Rugby. PC to invite John to the January meeting.</p> <p>AW highlighted the need for sites to be allocated for secondary schools – the north of the borough is considerably short of places. EC suggested that it would be beneficial if someone from strategic planning was part of LSP in future. To invite Stephanie Chettle-Gibrat (the new Head of Planning &amp; Culture) to LSP meetings.</p> <p><b><u>Paul Tolley</u></b> PT passed on his apologies for the November meeting.</p> <p><i>Meeting closed at 16:55</i></p>	<p><b>PC</b></p> <p><b>SS</b></p>
<p><b>8.</b></p>	<p><b>Date of next meeting</b></p> <p>The next meeting will take place on 22 November 2018, 16:00; RBC CR1</p>	