

Council Tax Application for Student Discount



LOCAL GOVERNMENT FINANCE ACT 1992.

Address:

All enquires: 01788 533488
Email: council.tax@rugby.gov.uk

Council Tax Ref:

Date of issue:

Please refer to guidance notes, overleaf, before completing this form.

1. Name of student _____
2. Total number of resident adults in the property _____
(People aged over 18)
3. Is your Course Full time _____ Qualifying _____ Foreign Language Assistant _____
(Please tick one)
4. Name and address of College or University _____

5. Length of your course _____(Years)
6. Course Dates Start: _____ End: _____
7. Name of Course _____
8. Term Time Address _____

9. If you are under 20 Date of Birth _____
Hours of attendance (weekly) _____
Times of Course (daily) _____

PLEASE ENCLOSE A STUDENT CERTIFICATE, OBTAINABLE FROM YOUR COLLEGE OR UNIVERSITY TO CONFIRM YOUR STUDENT STATUS

I declare that I am a full-time student/on a qualifying course/ foreign language assistant and the information given above is true and correct.

Signed _____ Date _____ Phone No _____

Email address: _____ Do you want to receive your bill by email? YES/NO.

You must notify the Council Tax office if any of the above information changes.

A student for Council Tax purposes is a person who satisfies one of the following:

- **A Foreign Languages Assistant** who is registered with the British Council;
- **A person undertaking a full time course of education**

The person is enrolled at a prescribed educational establishment (see below);

The course must satisfy the following criteria:

- Spans at least one academic year;
- Is for a minimum of 24 weeks during the year;
- Any study, tuition or work experience is an average of 21 hours for each week.

- **A person undertaking a qualifying course of education**

The student must be under 20 years of age;

Not on a full time course of education;

Not undertaking the course as a result of employment;

Not an apprentice or youth training trainee;

The course(s) must:

- Last for 3 calendar months
- Include, on average, an excess of 12 hours of study per week;
- Not be principally through correspondence; and
- Principally be carried out between 8.00am and 5.00pm

Educational establishments for students are prescribed under Schedule 2 of S.I. 1992/548 and include:

- A university (registered in England or Wales)
- An institution within the PCFC funding sector,
- A theological college, and
- Any other institution established for providing courses of further or higher education.

However, a Ministry of Defence training establishment for the armed forces does not fall within the above definition